

## **Todmorden Harriers Covid 19 Action Plan**

This document should be read alongside the current versions of the various Todmorden Harriers Coronavirus Risk Assessments and the associated Club Participation Forms which apply to all Club activities which are currently taking place.

### General Principles

Todmorden Harriers are committed to ensuring that all activities arranged by the Club are safe for all involved. In the context of the coronavirus pandemic, this means that Club activities will be organised so that they take place in a Covid-secure environment.

Todmorden Harriers is affiliated to England Athletics. In ensuring that our activities are Covid-secure environments, we will follow and apply guidance and advice issued by England Athletics (EA), the Fell Runners Association (FRA), local and national government and Public Health England.

Club activities include pack runs (every Wednesday evening), Monday Runday activities (group runs every Monday evening), junior training runs for teenagers (every Thursday evening) and other occasional group runs by Club members.

Each Club activity will be the subject of a risk assessment (RA) before it commences. The Club has appointed Katie Fairless (a member with experience of health and safety issues and conducting RAs) as the Club's Covid 19 Coordinator. Katie has assisted with advising the Club and by carrying out our risk assessments.

The Club committee is in regular contact with each other and with Katie to consider the Club's activities.

Communication with participants takes place by various means. The Committee decide on the method of communication based on experience of effectiveness. Currently, Facebook appears to be the most effective communication method with Club members and all communications about Covid security etc. are sent via Facebook. In addition, all relevant documents are available on the Todmorden Harriers website.

The risks associated with Club activities are of the transmission of coronavirus between participants, organisers and members of the public. The Club's Risk Assessments address the ways in which these risks are addressed.

All participants in Club activities are required to complete a Participation Form (PF) before they attend a Club event. The PF must be returned to the Club either in paper or electronic format.

Participants need only complete a PF once, but the obligations on participants are ongoing, particularly in regard to undertaking health self-assessments before attending any activity.

The Committee and the Covid-19 Coordinator regularly review whether the Club's arrangements are adequate and whether further communication with participants is necessary. This Action Plan, the PF and RAs are regularly reviewed for the same purpose. To achieve these objectives Covid 19 is a standing item on the agenda of every monthly Club meeting.

### ACTION

At the time of writing a single RA covers all adult Club activities (dated 22<sup>nd</sup> July 2020) and a separate RA (dated 13<sup>th</sup> September 2020) covers the juniors training sessions. An adapted version of the PF and a separate list of rules also apply to juniors.

- The Club requires all participants in these activities to complete a PF prior to attending any Club activity. The PF requires all participants to undertake health self-assessments before attending any Club activity and also to provide the information necessary for the Club to provide the necessary information to the NHS Track and Trace initiative if required.
- Registers of participants are taken at each Club activity and are retained in accordance with the data protection principles set out on the PF.
- The Club has communicated the action required via the Club Forum, the Club Website and the Club Facebook page. All Club participants are required to declare that they have read and understood what is required of them before they participate in any club activity.
- This Action Plan has been revised following a review of the Club's arrangements on 16<sup>th</sup> December 2020.

Date: 16<sup>th</sup> December 2020

Considered and adopted by the Club Committee and Covid Coordinator.

